# 2016 Summer Exhibition – Southwold Scout Hall

**Monday, 22nd August – Sunday, 4th September 2016**

## Instructions

## Please send this form to David Weight by Friday, 22nd July 2016

## Pictures must be delivered to the Southwold Scout Hall on Saturday 20th August. Please keep to these times:

## Surnames A - L: 9.30 -10.00;

## Surnames M – Z: 10.00—10.30.

## There will be a table near the entrance where you can remove packaging. Please do this before taking your pictures to the next table to be checked and signed in.

## Selection will take place on the afternoon of Saturday 20th August. We may not have enough space to show all the paintings. If we cannot fit all your work in we will let you know by phone later that day.

## 2014 and 2015 Award winners will not be eligible for an award in the same category in 2016.

## The Private View is on Monday 22nd August at 7.30pm. All members and their guests are invited.

## Collect your pictures on Sunday 4th September between 5.00 and 5.30pm. No exhibits may be collected before this time. If you cannot collect your pictures, please arrange for someone to collect them on your behalf.

## Everyone submitting work should help man the exhibition. We need two stewards for each session. In the past, it has been difficult to prepare a rota for the whole time, so please keep your rota times free. Please inform David immediately of any changes to the rota – Tel: 01502 724705

## If you would like your CV to be available for visitors to the exhibition to look at, or wish to revise your CV please contact Jane Pollock on 01728 747343.

## Members may enter up to 20 cards for sale, each card priced as a multiple of 50p. e.g. £1, £1.50, £2, £2.50. etc. (There is no selection). Re-stocking is not allowed. The handling charge is £5 per member; there is no commission on card sales. Each card and envelope must be marketed in a transparent plastic pocket and labelled with the member’s name and price. Cards will be displayed in carrousels.

## Conditions of Entry

1. Members of the Art Circle may submit up to four original works in:
   1. **Oils**, including new media that are essentially oil-based e.g., oil bars and oil pastels
   2. **Watercolours** and all water-based paints, gouache, acrylics, poster colour etc.
   3. **Other media** (pastels, mixed media, drawings, prints, batik, collage, sculpture, original digital images etc.)
2. No other work, including photography (except when used as an element of mixed media or collage) will be accepted. Copies of other artists work are not admissible.
3. Everyone who submits work must help man the exhibition.
4. There is a **submission fee** of **£3.00** for each work. **20% commission** is charged for each picture sold.

## Checklist for submission

* **I have framed all the pictures**
* **I have attached a taut string or wire to two screws**
* **I have stuck a label on the back of the picture with:**
  + **Name, Address, Title of the piece, Medium, Price**
* **I have attached another label to a piece of string so that it hangs down below the picture with:**
  + **Name, Title of the piece, Medium, Price**

# Southwold Art Circle Summer Exhibition 2016 - Entry Form

Please return this form and entrance fee **before Friday, 22nd July** to:  
 **David Weight, 4 Long Marsh Close, Reydon, Southwold, IP18 6RS (01502 724705)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Name:** | | |  | | | | | | | | | | | |
| **Contact Details for Exhibition Catalogue:** | | | Postal address or Email address or Website | | | | | | | | | | | |
|  | | | | | | | | | | | | | | |
| Pictures | | | | | | | | | | | | | | |
| The total width of pictures side-by-side must be less than 10ft. We may not have space for all of your pictures. No alterations can be made after the 22nd July. | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | |
| **Preference** | | **Title** | | | | | **Medium** | | | | **Price** | | | **Entry fee** |
| **1** | |  | | | | |  | | | |  | | | **£3.00** |
| **2** | |  | | | | |  | | | |  | | | **£3.00** |
| **3** | |  | | | | |  | | | |  | | | **£3.00** |
| **4** | |  | | | | |  | | | |  | | | **£3.00** |
|  | | | | | | | | | | | | | | |
| I would like to sell cards | | | | | | | | | Yes | No | |  | | **£5.00** |
|  | | | | | | | | | | | | | | |
| I enclose a cheque made payable to **Southwold Art Circle** for: | | | | | | | | | | | | | |  |
|  | | | | | | | | | | | | | | |
| Stewarding | | | | | | | | | | | | | | |
| Exhibitors must help steward the exhibition. Please circle five times, between Monday, 22nd August and Sunday, 4th September when you are free to steward. Most people will be asked to do two sessions; the maximum will be three. | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | |
| Name |  | | | | Telephone | | |  | | | | | | |
| I would prefer to steward with this person: | | | | | |  | | | | | | | | |
| **Date** | | | | | | | | **Time slot** (circle preferred slot(s) each day) | | | | | | |
|  | | | | | | | | 10.00 – 12.30 | | 12.30 – 3.00 | | | 3.00 – 5.00 | |
|  | | | | | | | | 10.00 – 12.30 | | 12.30 – 3.00 | | | 3.00 – 5.00 | |
|  | | | | | | | | 10.00 – 12.30 | | 12.30 – 3.00 | | | 3.00 – 5.00 | |
|  | | | | | | | | 10.00 – 12.30 | | 12.30 – 3.00 | | | 3.00 – 5.00 | |
|  | | | | | | | | 10.00 – 12.30 | | 12.30 – 3.00 | | | 3.00 – 5.00 | |
|  | | | | | | | | | | | | | | |
| By submitting this form, I declare that the works submitted are by me and that I have read and will abide by the Conditions of Entry (see over). | | | | | | | | | | | | | | |
| **Signature** | | | |  | | | | | | | | | | |

Send this form and payment to **David Weight, 4 Long Marsh Close, Reydon, Southwold, IP18 6RS** **(01502 724705)**